

A regular meeting of the Kingston Housing Authority was held on Tuesday October 17, 2023 at 5:00pm. The following members were in attendance:

Cindy Fitzgerald, Chair
James Meau, Tenant Appointee and Treasurer
Matthew Donohue, Vice-Chair (joined at 5:05)
Mary Hayes, Commissioner

Also present:

Dede Riendeau, Executive Director
Greg McGowan, Facilities & Modernization Manager
Chris Plourde, Assistant Executive Director
Jen Alukonis- AHT
Jean Landis- CPC

Absent:

None

Minutes:

postponed

Management Agreement:

Dede explained that the agreement was already approved. However, she now has to disclose what part of the contract price goes towards her salary. Contract is a total of \$56,262 with the ED salary being \$9,545. On a motion made by Mary Hayes and seconded by James Meau, the board voted 3-0 to acknowledge the salary.

Facilities Update:

Greg stated that there was only one thing to vote on. The courtyard repairs from health and safety funding was completed. On a motion made by Mary Hayes and seconded by James Meau, the board voted 4-0 to approve the certificate of final completion.

On a motion made by Matt Donahue and seconded by James Meau, the board voted 4-0 to approve the final requisition of \$2,191.50.

Warrant:

On a motion made by Mary Hayes and seconded by Matthew Donohue, the board voted 4-0 to approve the June warrant in the amount of \$16,288.57.

On a motion made by Mary Hayes and seconded by James Meau, the board voted 4-0 to approve the July warrant in the amount of \$46,640.07.

On a motion made by Matt Donahue and seconded by James Meau, the board voted 4-0 to approve the August warrant in the amount of \$94,261.23.

On a motion made by Mary Hayes and seconded by James Meau, the board voted 4-0 to approve the September warrant in the amount of \$99,291.45.

Old/New Business-

AHT Appointee: The board discussed the open seat and asked Matts Availability. Unfortunately, he is unable to commit with a new work schedule. Jean Landis with CPC explains that there has been an open seat on the CPC and its critical that it gets filled between now and May. Someone from the AHT can also fill the CPC spot. Conversation Tabled to the November meeting.

Next Meeting November 14th

Adjournment:

On a motion made by James Meau and seconded by Matt Donahue, the board voted 4-0 to adjourn, the meeting adjourned at 5:35pm.

A true record
