

A regular meeting of the Kingston Housing Authority was held on Tuesday June 13, 2023 at 5:00pm. The following members were in attendance:

Cindy Fitzgerald, Chair  
James Meau, Tenant Appointee and Treasurer  
Matthew Donohue, Vice-Chair

Also present:  
Dede Riendeau, Executive Director  
Greg McGowan, Facilities & Modernization Manager  
Chris Plourde, Assistant Executive Director

Absent:  
Mary Hayes, Commissioner

Election of Officers:  
On a motion made by James Meau and seconded by Matthew Donahue, the board voted 3-0 to nominate Cindy as the chair.  
On a motion made by James Meau and seconded by Cindy Fitzgerald, the board voted 3-0 to nominate Matt as the vice-chair.  
On a motion made by Cindy Fitzgerald and seconded by Matthew Donohue, the board voted 3-0 to nominate James as the treasurer.

Minutes:  
None

Management Service Contract:  
There was a Question asked at the last meeting about the payables being higher than the management fee. The reason for this is because the office staff is a Plymouth employee that gets paid from Plymouth. On a motion made by Matthew Donohue and seconded by James Meau, the board voted 3-0 to continue the Management Service Agreement. It will go through March 31, 2028.

Facilities Update:  
Greg went over the Community Building Improvements and explained the change order needed due to downspouts and underground pipes. On a motion made by James Meau and seconded by Matthew Donohue, the board voted 3-0 to approve the change order.

Warrant:  
On a motion made by Cindy Fitzgerald and seconded by Matthew Donohue, the board voted 3-0 to approve the warrant for in the amount of \$26,827.05

Old/New Business- CPC Appointee:

Tabled until the next meeting.

Adjournment:

On a motion made by Matthew Donohue and seconded by James Meau, the board voted 4-0 to adjourn, the meeting adjourned at 5:25pm.

A true record

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