

A regular meeting of the Kingston Housing Authority was held on Tuesday March 15, 2021 at 5:00pm via video conference (due to COVID-19). The following were in attendance:

Donald Ducharme, Chairman  
Mary Hayes, Treasurer  
Gretchen Emmetts, Vice Chairman

Also present:  
Dede Riendeau, Executive Director  
Chris Plourde, Facilities & Modernization Manager

MEETING LOCATION: Via Zoom 1-929-205-6099 ID 8072857447# Password 216207#

Public Comment  
None

Minutes:  
On a motion made by Gretchen Emmetts and seconded by Mary Hayes, the Board voted 3-0 to approve the minutes of January.

Tenant Board Member Discussion:  
The Board discussed the notice from DHCD. Dede recommends posting the notices as DHCD suggested. If there are no interested residents or other community members than the selectmen could appoint someone.

Facilities Update:  
Chris reported that the part-time employee filling in for Dennis has taken a full-time job at Plymouth. Ed Quintal has started in Kingston as the new part-time employee. The five-year capital plan has been approved. Electric room repairs went out to bid previously with no interest. The project has now turned into a rehab project. He addresses health and safety projects that need to be done by June.

Chris explained that he received a capital plan amendment #11 and will need board approval. On a motion made by Gretchen Emmetts and seconded by Mary Hayes, the Board voted to 3-0 to approve CFA#11 in the amount of \$146,381.00.

Reopen Community Room:  
Dede explained that tenants have been asking to reopen the community room. Dede recommends waiting until DHCD gives some guidance regarding this. Hopefully, the spring will bring a safer time. The Board agrees to hold off on reopening the community room at this time.

Staff Reports:  
Dede reported that there are currently 1,380 applicants on the waiting list. Recerts will be effective for April 1<sup>st</sup>. She is hoping by the end of the summer normal inspections can resume.

Warrant:  
On a motion made by Mary Hayes and seconded by Gretchen Emmetts, the Board voted 3-0 to approve the warrant for January in the amount of \$32,720.28.

On a motion made by Mary Hayes and seconded by Gretchen Emmetts, the Board voted 3-0 to approve the warrant for February in the amount of \$85,226.67.

Adjournment:

On a motion made by Mary Hayes and seconded by Gretchen Emmetts, the Board voted 3-0 to adjourn, the meeting adjourned at 5:40pm.

Next Meeting Date:

Tuesday April 13, 2021 @5pm

A true record

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